

S E C R E T

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Deputy Director  
for Administration

DDA 85-0432/4

21 MAR  
1985

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NOTE FOR: Executive Director

SUBJECT: Language Training

[REDACTED]

The following responds to your query on the tendencies of the Directorates to pull their people from language training before it ends. I held the information until my progress report on the bulk of the [REDACTED] action items was forwarded through you to the DDCI. I did not include it in the [REDACTED] report because your query was received on the attached note. The information you required is addressed below.

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I notified the D/OTE in January that the DDO agreed to leave students in language training for the advertised length of study. In late February, OTE reported to me that the DO Training Officer, [REDACTED] [REDACTED] promised full support in keeping DO students in training for the full course lengths. The problem is not serious in other Directorates. It will, nevertheless, be mentioned at future Language Development Committee and Training Officer meetings. I will keep you informed on the developments of this new DO policy, and we will work with the DDO in case this directive is being violated.

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Att: As stated  
cc: D/OTE

Harry



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ER

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Central Intelligence Agency  
Washington, D.C. 20505

Executive Registry	
85-	804

19 February 1985

Executive Director

NOTE FOR: DDA

Harry:

I note on the attached very good report of the Language Development Committee that, as we discussed at [ ] our overall language competence is significantly reduced by the tendencies of the directorates to pull their people from training before it ends. Have you and Clair had a chance to do anything concrete to fix this problem for the future?

[ ]

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cc: DDO

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85-0432

**ROUTING AND RECORD SHEET****SUBJECT:** (Optional)

Language Development Committee Report for FY 1984

**FROM:**ADDA  
7D18 Hqs.**EXTENSION****NO.**

OTE-85-3703

**DATE**

5 FEB 1985

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S  
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)1. DDCI  
7D6011 Hqs. *mm* *Hold*

15 FEB 1985

Attached is the FY 1984  
Language Development  
Committee Report.2. *ER FILE*

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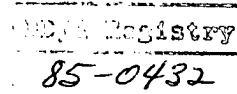
14.

15.

DCI  
EXEC  
REG

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**SECRET**



5 FEB 1985

OTE-85-3703

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: James H. McDonald  
Chairman, Language Development Committee

SUBJECT: Language Development Committee Report for FY 1984

1. Attached is the report of the Language Development Committee for FY 1984. This report provides an inventory of foreign language skills possessed by Agency employees, reports on efforts to fill positions requiring foreign language competence with language-qualified personnel, and discusses the impact of the Language Incentive Program in encouraging employees to study foreign languages. Finally, the report describes the Agency's language training program. [redacted]

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2. Language School enrollments in FY 1984 decreased by 21 percent from 1983, the first downward turn in enrollments since FY 1979. There were substantial enrollment decreases in all of the school's major languages (Spanish, Russian, French, Chinese, and German) with only minor fluctuations in the smaller languages. As in the past, students typically remain in language training for less than the advertised course length; the DDA has expressed concern regarding this issue and has requested that the DDO, the Language School's major customer, try to facilitate student completion of language training. [redacted]

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3. Although the number of cash awards paid through the Language Incentive Program (LIP) decreased slightly during FY 1984, total expenditures for the program increased by 12.6 percent due to increased award amounts. The DCI has expressed serious concern about the LIP's effectiveness in enhancing the Agency's language skills. At his request, the Language Development Committee is presently examining other incentive options with particular attention to the Department of State's system. [redacted]

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SUBJECT: Language Development Committee Report FY 1984

4. Computer-Based Education (CBE) has moved well beyond the experimental stage. CBE is used as an integral part of language training in seven languages and a variety of courseware is being developed. Of particular interest are an interactive videodisk project and a feasibility study of a wide range of computer applications to language training; both of these projects are being done by ORD with the collaboration of the Language School. [redacted]

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5. An Executive Summary of the year's highlights appears on page 1. [redacted]

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[redacted]  
James H. McDonald

Attachment: LDC Report

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**REPORT OF THE  
LANGUAGE  
DEVELOPMENT  
COMMITTEE  
FISCAL YEAR 1984**

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